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IT Asset Stewardship

Meticulous administrator ensuring bulletproof technology operations through:

- ✓  Hardware/Software Inventory - Full lifecycle tracking
- ✓  License Compliance - Audit-ready documentation
- ✓  Access Governance - Precise permission controls
- ✓  Knowledge Management - Up-to-date system documentation

Operational Safeguards

Inventory Integrity

- Barcode/RFID asset tracking
- Cloud license management
- Depreciation forecasting

Access Security

- RBAC implementation
- Quarterly entitlement reviews
- Offboarding automation

Process Efficiency

- Standardized IT documentation
- Admin task automation
- Vendor contract coordination

Performance Metrics

Cost Control

- 30% reduction in license waste
- 100% audit compliance

Operational Excellence

- 99.9% accurate inventory records
- 65% faster access provisioning
- 40% fewer documentation errors



Technical Toolkit

- Asset Management: ServiceNow, Lansweeper
- Documentation: ITGlue, Confluence
- Identity Management: Okta, Active Directory
- Automation: PowerShell, Power Automate

Service Philosophy

"The backbone of great IT isn't glamorous - it's perfect inventory records, air-tight licenses, and precise access controls. I master the details so the team can focus on innovation."